

LANDSCAPE PLAN APPLICATION

Department of Community Planning, Housing & Development – Zoning Administration
 2100 Clarendon Boulevard, Suite 1000, Arlington, Virginia 22201
 building.arlingtonva.us | contactzoning@arlingtonva.us
 Phone (703) 228-3883 | Fax (703) 228-3896

PROJECT INFORMATION		
<i>PROJECT NAME</i>		
<i>REVIEW CYCLE: (select one)</i> <input type="checkbox"/> First <input type="checkbox"/> Second <input type="checkbox"/> Third <input type="checkbox"/> etc.		
<i>PROJECT TYPE: (select one)</i> <input type="checkbox"/> Site Plan <input type="checkbox"/> Use-Permit or Columbia Pike Form-Based Code (FBC) <input type="checkbox"/> By-Right		
<i>SITE PLAN #</i>	<i>USE PERMIT/FBC #</i>	<i>ZONING DISTRICT</i>
<i>PROJECT ADDRESS</i>		
APPLICANT INFORMATION		
<i>APPLICANT NAME [first, last]</i>		<i>COMPANY</i>
<i>APPLICANT ADDRESS</i>		
<i>PHONE</i>	<i>EMAIL</i>	
<i>APPLICANT SIGNATURE</i>		

MINIMUM PLAN SUBMISSION REQUIREMENTS

- Completed and signed application form
- Two (2) paper copies of plans (24"x36") and PDF plans (combined sheets, max 50MB) on flash drive
- Application fee for new submissions only (if paying by check, make payable to Arlington County Treasurer)
- Comment/response memo, if applicable (for plan revisions only, digital file on flash drive)

MINIMUM PLAN REVIEW CRITERIA

- Plans have been coordinated with most recent civil engineering plans
- Project name, site plan/use permit number, address, sheet list, and vicinity map on coversheet
- North arrows, scale, property/ROW lines, street names, match lines, key map, limit of disturbance on all sheets
- Plans comply with all zoning, conditions, area/sector plans, and other county ordinances

For additional requirements, visit the Building Arlington website:

<https://building.arlingtonva.us/project/landscape-tree-preservation-plans/>

